

# Community Spiritual Director: Position Duties

*The following items (1-11) are taken from the official Walk To Emmaus manual, with slight modifications:*

1. The Community Spiritual Director (CSD) is elected annually by the board to be a member of the Board of Directors of the Emmaus community. This person is selected from among the clergy who have been involved in The Walk to Emmaus movement in that community.
2. The CSD acts as spiritual leader of the Emmaus community, helping the board remain centered on Jesus Christ, focused on the purpose of the Emmaus movement, and aware of God's presence in the decision-making process. The CSD has a special responsibility to pay attention to the spiritual atmosphere and health of the Emmaus community, the theological soundness of the Walks, and the quality of the fruit borne by Emmaus in churches, homes, and community in light of the intended goals of Emmaus.
3. The CSD should meet with every clergyperson who goes through the Walk. There should be discussion of the clergyperson's perspectives of the Walk, background, interest in the Walk and how he or she might serve the Emmaus community, including possible service as an Emmaus Walk weekend Spiritual Director (SD) and potentially a Lead Spiritual Director (LSD).
4. The CSD recommends to the board clergy who are qualified and will serve well as LSDs, although the board is not limited to his/her recommendations. In order to serve the board effectively in this regard, the CSD should keep up with clergy participation in Walks and on teams and be prepared to help the Team Selection Committee select and cultivate clergy leadership.
5. The CSD participates in the Team Selection Committee process of selecting team members for upcoming Walks, especially for the purpose of helping select clergy for the teams. The CSD should maintain a list of all qualified clergy within the Emmaus community.
6. The CSD contacts the board's selection of the LSD for upcoming teams and secures his/her acceptance.
7. The CSD orients and prepares the upcoming LSDs for their role in team formation and the Emmaus weekend as needed. The CSD may be expected to present an overview of the Emmaus weekend, the standards by which the Walk is conducted, and the spirit of the team's participation during the first team meeting or team orientation meeting. This establishes continuity from one team to the next in the way teams approach the Walk.
8. When unusual problems arise either in team formation or during weekends that seriously threaten the possibility or integrity of the Walk according to the community and Upper Room Ministries standards, the board has responsibility for making decisions about the situation. If that is not possible, the CSD can act with the Community Lay Director and the Board Representative on the team to consult with team leaders in Christian love and help them evaluate their leadership in relation to their commission from the board. In such unusual circumstances, the CSD and Walk Lay Directors can make decisions as needed on behalf of the board. The CSD should never unilaterally or arbitrarily interfere with the appointed leadership of a Walk or with its efforts to carry out assigned responsibilities.

9. The CSD presents the Emmaus speaker's cross to the Weekend Lay Director at the closing of each Walk on behalf of the community. The CSD also leads the Holy Communion service during the Closing of each Walk as a community event. When the CSD is unable to fulfill these roles, he/she makes certain they are undertaken by an appropriate clergy person, such as the LSD.

10. The CSD represents and interprets Emmaus at its best among clergy colleagues and church leaders and encourages their participation on Walks, teams, and as leaders in the Emmaus community. The CSD should share with clergy colleagues the Walk experience and the value of the Emmaus movement to the church. The Community Spiritual Director should offer to sponsor or arrange for a sponsor for his or her colleagues.

11. The CSD carries out his/her responsibilities in a spirit of teamwork with the Board of Directors.

In addition to all of the above:

12. The CSD is responsible for seeing that the following is covered by a clergy member of the community:

Services of holy communion held at all weekend Walk events,

Sendoff/Sponsor's Hour

Candlelight;

Closing: The CSD should personally cover closing of all Walks if possible.

Monthly Gatherings of the Shenandoah Valley Emmaus Community

*Local Hosted Gatherings recruit their own SD which generally leaves the 3 quarterly Gatherings typically held at Asbury and the picnic in need of a recruited SD.*

13. The CSD will make every effort to contribute an appropriate and relevant article to the SVEC newsletter.

14. The Upper Room Emmaus asks Community Spiritual Directors and other interested SDs to participate in an online training for Community Spiritual Directors. It is conducted through a Webinar on certain dates. [messenger@webex.com](mailto:messenger@webex.com)