

Assistant Community Lay Director:
Specific to Upper Room SVEC 2019

The Assistant Community Lay Director is an officer of the SVEC Board of Directors. In addition to general Board participation in forming Emmaus policy, this individual oversees and mobilizes community throughout the year:

1. Responsible for planning and conducting Central Gatherings
Develop Theme for Gathering (if any) Recruit others or lead:
 - Sponsor Training segment immediately following Walks
 - A peek behind the scenes
 - a. Using the web site as a structure (Hot spot?)- quick tour of the workings of the community & how they can plug in
 - b. Short word from a recent experienced team member- what teaming meant to them, basic outlines of talks were provided, complete schedule of the walk made available for review in back
 - Obtain Fourth Day Speakers for Base Gatherings not following walks
2. Recruit Local Hosted Gathering Sites and Teams
Local Hosted Gatherings will provide their own leadership.
The ACLD will lift up any Community Announcements or business at the appropriate time as agreed with the Hosting Community Team
3. Prepare following originals for Walk 4th Day Packets
 - Envelope Cover invitation for each Walk
 - (CLD should provide welcome letter)
 - (Registrar should provide contact lists)
 - (Agape has other contents on file and will make multiple copies of the originals above on Friday morning of the Walk.)
4. Conduct board meetings in absence of CLD
5. Provide support to CLD in adherence to Emmaus Model